



Asset Service Request Form

Customer Name	F I R S T M I D D L E L A S T																				
Customer ID											Loan Account No										
Date	D D M M Y Y Y Y										Location										
Product Reference	<input type="checkbox"/> Consumer Finance <input type="checkbox"/> Loan Against Property <input type="checkbox"/> Business Loan <input type="checkbox"/> Home Loan <input type="checkbox"/> Personal Loan <input type="checkbox"/> Loan Against Securities																				
<input type="checkbox"/> I/ We hereby authorize Axis Finance Ltd (AFL) to use the above captured account details and provide the following information opted in.																					
<input type="checkbox"/> Statement of account					<input type="checkbox"/> Repayment schedule					<input type="checkbox"/> Provisional Interest statement					<input type="checkbox"/> List of Documents submitted					<input type="checkbox"/> Property documents (Copy)	
<input type="checkbox"/> Final Interest statement					From D D M M Y Y Y Y To D D M M Y Y Y Y					<input type="checkbox"/> Balance Certificate					D D M M Y Y Y Y						
<input type="checkbox"/> Sanction letter and Loan agreement (Copy)					<input type="checkbox"/> Foreclosure letter					<input type="checkbox"/> NOC/Duplicate NOC					<input type="checkbox"/> Others (Please specify)						

Change Request To Modify Details On Your Existing Loan

Rate of Interest	<input type="checkbox"/> Floating to Fixed <input type="checkbox"/> Fixed to floating <input type="checkbox"/> Foreclosure of Loan		Please specify reason for foreclosure																											
Part Prepayment	Amount (in INR)										EMI change (in INR)										Loan Tenure change (in Months)									
Re-ricing of an existing loan	From % To %										Contact Number																			
Any other (Please specify)											Email ID																			
Swap in Repayment Bank	Bank Name										Branch Name										Location									
	Bank Account No										IFSC Code																			
Change in EMI Date	From Date D D To Date D D																													

Change In Communication Address

Address Details																														
											Landmark																			
	City										State										Pin									
	Country																													
Document name for change in address proof																														

Bearer Name -	Bearer Signature -
<input type="checkbox"/> I/We hearby authorize and have no objection in the Bearer collecting the account summary subjective to the above mentioned period and also confirm the signature of the Bearer to be true and accurate. I have read, understood & agree to absolutely and unconditionally abide by and be bound by terms and consitions displayed on website www.axisfinance.co.in as revised time to time by Axis Finance LTD, in relation to my account, for present and future, maintained/opened/to be maintained/to be opened with Axis Finance LTD.	
Customer Signature D D M M Y Y Y Y	

For Official Use Only

Certified that this is a request letter and is complete in all aspects & relevant documents are obtained & verified. The request may please be processed. The form has been personally signed & submitted by the customer.

Service Request No											Location										
Employee ID											Employee Name										
Employee Signature D D M M Y Y Y Y																					

Acknowledgement To Customer

Customer Name																					
Service Request No:											Date of Request received:	D D M M Y Y Y Y									
Employee Name											Employee ID										
Employee Signature D D M M Y Y Y Y																					