

**AFL/CO/2025-26/47**

**30<sup>th</sup> May 2025**

To,  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai - 400 001

**Sub:** Annual Secretarial Compliance Report for the financial year ended 31<sup>st</sup> March 2025

**Ref:** Regulation 24A of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir / Ma'am,

Pursuant to regulation 24(A) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with circulars / clarifications / notifications issued by relevant authorities from time to time and as amended, please find enclosed the annual secretarial compliance report for the financial year ended 31<sup>st</sup> March 2025.

Kindly take the same on record and oblige.

Sincerely,

For **Axis Finance Limited**

**Rajneesh Kumar**  
**Company Secretary**  
**Membership No. A31230**  
**Email id – [rajneesh.kumar@axisfinance.in](mailto:rajneesh.kumar@axisfinance.in)**

**Encl:** a/a



# **Virendra Bhatt**

*Company Secretary*

Office :

Office No.: 03, A Wing, 9th Floor,

Pinnacle Corporate Park,

BKC CST Link Rd., MMRDA Area,

Bandra Kurla Complex,

Bandra East, Mumbai - 400 051

Tel.: 022 - 2652 9367 / 68

Mobile No.: +91 98200 48670

Email : bhattvirendra1945@yahoo.co.in

## **SECRETARIAL COMPLIANCE REPORT OF AXIS FINANCE LIMITED FOR THE FINANCIAL YEAR ENDED 31<sup>ST</sup> MARCH, 2025**

I have conducted the review of the compliance of the applicable statutory provisions and the adherence to good corporate practices by **Axis Finance Limited** (hereinafter referred as "the listed entity"), having its Registered Office at Axis House, Ground Floor, Wadia International Centre, Worli Mumbai - 400025, Maharashtra, India. Secretarial Review was conducted in a manner that provided me a reasonable basis for evaluating the corporate conducts / statutory compliances and expressing my opinion thereon.

Based on my verification of the listed entity's minutes books, forms and returns filed and other relevant records maintained by the listed entity and also the information provided by the listed entity, its officers and authorized representatives during the conduct of Secretarial Review, I hereby report that in my opinion, the listed entity has, during the review period covering the financial year ended on 31<sup>st</sup> March, 2025, prima facie complied with the statutory provisions listed hereunder and also that the listed entity has proper Board processes and compliance mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

### **1. I, Virendra G. Bhatt, Practicing Company Secretary, have examined:**

- (a) all the documents and records made available to me and explanation provided by the listed entity,
- (b) the filings or submissions made by the Listed Entity to the stock exchange,
- (c) website of the Listed Entity and
- (d) any other documents/fillings, as may be relevant, which has been relied upon to make this certification,

**for the financial year ended 31<sup>st</sup> March, 2025 ("Review Period") in respect of compliance with the provisions of:**

- (a) The Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, Circulars, Guidelines issued thereunder; and



- (b) The Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules made thereunder and the Regulations, Circulars, Guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

**2. The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-**

- (a) The Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) The Securities and Exchange Board of India (Issue and Listing of Non-Convertible Securities) Regulations, 2021;
- (c) The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015; and
- (d) The Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act and dealing with client - (Not applicable during the review period);

**I hereby report that, during the Review Period the compliance status of the listed entity is appended as below:**

| Sr. No. | Particulars  | Compliance status (Yes / No / NA) | Observations / Remarks by PCS |
|---------|--|-----------------------------------|-------------------------------|
| 1       | <p><b><u>Secretarial Standard:</u></b></p> <p>The compliances of listed entities are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI), as notified by the Central Government under Section 118(10) of the Companies Act, 2013 and mandatorily applicable.</p>          | Yes                               | N.A.                          |
| 2       | <p><b><u>Adoption and timely updation of the Policies:</u></b></p> <ul style="list-style-type: none"> <li>All applicable policies under SEBI Regulations are adopted with the approval of board of directors of the listed entities.</li> <li>All the policies are in conformity with SEBI Regulations and have been reviewed &amp;</li> </ul> | Yes                               | N.A.                          |



|   |  |                           |  |
|---|--|---------------------------|--|
|   | timely updated as per the regulations / circulars / guidelines issued by SEBI.   | Yes                       | N.A.   |
| 3 | <b><u>Maintenance and disclosures on Website:</u></b> <ul style="list-style-type: none"> <li>The Listed entity is maintaining a functional website.</li> <li>Timely dissemination of the documents / information under a separate section on the website.</li> <li>Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which re- directs to the relevant document(s) / section of the website.</li> </ul> | Yes<br><br>Yes<br><br>Yes | N.A.<br><br>N.A.<br><br>N.A.                               |
| 4 | <b><u>Disqualification of Director:</u></b><br><br>None of the Directors of the Company are disqualified under Section 164 of Companies Act, 2013 as confirmed by the listed entity.   | Yes                       | N.A.   |
| 5 | <b><u>Details related to Subsidiaries of listed entities have been examined w.r.t.:</u></b><br><br>(a) Identification of material subsidiary Companies.<br><br>(b) Requirements with respect to disclosure of material as well as other subsidiaries.  | N.A.<br><br>N.A.          | The Company does not have any material subsidiary Company. |
| 6 | <b><u>Preservation of Documents:</u></b><br><br>The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI LODR Regulations, 2015.  | Yes                       | N.A.   |
| 7 | <b><u>Performance Evaluation:</u></b><br><br>The listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year / during the financial year as   | Yes                       | N.A.   |



|    |   |                       |  |
|----|---|-----------------------|--|
|    | prescribed in SEBI Regulations.   |                       |  |
| 8  | <p><b><u>Related Party Transactions:</u></b></p> <p>(a) The listed entity has obtained prior approval of Audit Committee for all related party transactions; or</p> <p>(b) The listed entity has provided detailed reasons along with confirmation whether the transactions were subsequently approved / ratified / rejected by the Audit committee, in case no prior approval has been obtained.</p> | <p>Yes</p> <p>Yes</p> | <p>N.A.</p> <p>N.A.</p>  |
| 9  | <p><b><u>Disclosure of events or information:</u></b></p> <p>The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.</p>   | N.A.                  | <p>As the Company is a high value debt listed Company, hence the compliance of the same has not been applicable, however the Company has provided all the required disclosure(s) under Regulation 51 along with Schedule III of SEBI LODR Regulations, 2015.</p> |
| 10 | <p><b><u>Prohibition of Insider Trading:</u></b></p> <p>The listed entity is in compliance with Regulation 3(5) &amp; 3(6) SEBI (Prohibition of Insider Trading) Regulations, 2015.</p>   | Yes                   | N.A.   |
| 11 | <p><b><u>Actions taken by SEBI or Stock Exchange(s), if any:</u></b></p> <p>No Action(s) has been taken against the listed entity / its promoters / directors / subsidiaries</p>  | N.A.                  | <p>No actions were taken against the listed entity.<br/>Further, Axis</p>  |



|    |  |      |   |
|----|--|------|---|
|    | either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars / guidelines issued thereunder. |      | Bank Limited had received Show Cause Notice from SEBI vide dated October 24, 2024 ("SEBI SCN") pursuant to SEBI Act, 1992 and SEBI (Prohibition of Fraudulent and Unfair Trade Practices relating to Securities Market) Regulations, 2003. As on date no adverse Order has been passed against Axis Bank Limited in relation to the SEBI SCN. |
| 12 | <b><u>Additional Non-compliances, if any:</u></b><br><br>No additional non-compliance observed for any SEBI regulation / circular / guidance note etc.   | N.A. | There was no non-compliance.  |

**Compliances related to resignation of statutory auditors from listed entities and their material subsidiaries as per SEBI Circular CIR/CFD/CMD1/114/201 dated 18<sup>th</sup> October, 2019:**

| Sr. No. | Particulars  | Compliance status (Yes / No / NA) | Observations / Remarks by PCS  |
|---------|--|-----------------------------------|--|
| 1.      | <b>Compliances with the following conditions while appointing / re-appointing an auditor</b>   |                                   |  |
|         | a. If the auditor has resigned within 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter; or | N.A.                              | There is no instance of resignation of Auditor however the term of M/s |



|           |   |                         |   |
|-----------|---|-------------------------|---|
|           | <p>b. If the auditor has resigned after 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter as well as the next quarter; or</p> <p>c. If the auditor has signed the limited review/ audit report for the first three quarters of a financial year, the auditor before such resignation has issued the limited review/ audit report for the last quarter of such financial year as well as the audit report for such financial year.</p>  | <p>N.A.</p> <p>N.A.</p> | <p>Singhi &amp; Co.<br/>Chartered Accountants<br/>(ICAI Firm Registration No. 302049E),<br/>as Joint Statutory Auditor of the Company completed his tenure hence the members of the Company has appointed M/s G.M. Kapadia &amp; Co., Chartered Accountants, (Firm Registration No 104767W) as the Joint Statutory Auditors of the Company for a term of three years.</p> |
| <b>2.</b> | <b>Other conditions relating to resignation of statutory auditor</b>  |                         |   |
|           | <p>i. Reporting of concerns by Auditor with respect to the listed entity / its material subsidiary to the Audit Committee:</p> <p>a. In case of any concern with the management of the listed entity / material subsidiary such as non-availability of information / non-cooperation by the management which has hampered the audit process, the auditor has approached the Chairman of the Audit Committee of the listed entity and the Audit Committee shall receive such concern directly and immediately without specifically waiting for the quarterly Audit Committee meetings.</p> <p>b. In case the auditor proposes to resign, all</p> | <p>N.A.</p>             | <p>There is no such instance.</p>   |



|    |   |                                     |                                   |
|----|---|-------------------------------------|-----------------------------------|
|    | <p>concerns with respect to the proposed resignation, along with relevant documents has been brought to the notice of the Audit Committee. In cases where the proposed resignation is due to non-receipt of information / explanation from the company, the auditor has informed the Audit Committee the details of information / explanation sought and not provided by the management, as applicable.</p> <p>c. The Audit Committee / Board of Directors, as the case may be, deliberated on the matter on receipt of such information from the auditor relating to the proposal to resign as mentioned above and communicate its views to the management and the auditor.</p> <p>ii. Disclaimer in case of non-receipt of information:</p> <p>The auditor has provided an appropriate disclaimer in its audit report, which is in accordance with the Standards of Auditing as specified by ICAI / NFRA, in case where the listed entity/ its material subsidiary has not provided information as required by the auditor.</p> | <p>N.A.</p> <p>N.A.</p> <p>N.A.</p> |                                   |
| 3. | The listed entity / its material subsidiary has obtained information from the Auditor upon resignation, in the format as specified in Annexure- A in SEBI Circular CIR/CFD/CMD1/114/2019 dated 18 <sup>th</sup> October, 2019.  | N.A.                                | <b>There is no such instance.</b> |

(a) The Listed Entity has prima facie complied with the applicable provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of the matters specified below:

| Sr. No. | Compliance Requirement (Regulations / circulars / guideline) | Regulation / Circular No. | Deviations | Action Taken by | Type of Action (Advisory/ Clarification/ Fine/Show) | Details of Violation | Fine Amount | Observations / Remarks of the Practicing Company Secretary | Management Response | Remarks |
|---------|--|---------------------------|------------|-----------------|---|----------------------|-------------|--|---------------------|---------|
|         |  |                           |            |                 |   |                      |             |  |                     |         |



|   |   |   |   |   |                                  |   |   |   |   |   |
|---|---|---|---|---|----------------------------------|---|---|---|---|---|
|   | es<br>includin<br>g specific<br>clause) |   |   |   | Cause<br>Notice/<br>Warnin<br>g) |   |   |   |   |   |
| - | -                                       | - | - | - | -                                | - | - | - | - | - |

(b) The listed entity has taken the following actions to comply with the observations made in previous reports:

| Sr<br>No. | Compliance<br>Requirement<br>(Regulations /<br>circulars /<br>guidelines<br>includin<br>g specific<br>clause) | Regulation<br>/ Circul<br>ar No. | Deviations | Action<br>Taken<br>by | Type of<br>Action<br>(Advisory/<br>Clarification/<br>Fine/Show<br>Cause<br>Notice/<br>Warning) | Details of<br>Violation | Fine<br>Amount | Observations /<br>Remarks<br>of the<br>Practicing<br>Company<br>Secretary | Management<br>Response | Remarks |
|-----------|---|----------------------------------|------------|-----------------------|--|-------------------------|----------------|---|------------------------|---------|
| -         | -   | -                                | -          | -                     | -  | -                       | -              | -   | -                      | -       |

(c) During the review period, as per the information provided by the Company, the Compliance Officer has not granted any pre-clearance approval for trading during the closure of trading window.

#### Assumptions & Limitation of scope and Review:

- The Compliance of the applicable laws and ensuring the authenticity of documents and information furnished, are the responsibilities of the management of the listed entity.
- My responsibility is to certify based upon my examination of relevant documents and information. This is neither an audit nor an expression of opinion.
- I have not verified the correctness and appropriateness of financial Records and Books of Accounts of the listed entity.



- d. This Report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted the affairs of the listed entity.

**Date: 14<sup>th</sup> April, 2025**

**Place: Mumbai**

**UDIN: A001157G000097121**



**Virendra G. Bhatt**

**Practicing Company Secretary**

**ACS No.: 1157 / COP No.: 124**

**Peer Review Cert. No.: 6489/2025**